

Date: \_\_\_\_\_

# RENTAL APPLICATION

Unit applying for (Property): \_\_\_\_\_  
for monthly rental of \$ \_\_\_\_\_ Security Deposit: \$ \_\_\_\_\_ Lease Term: \_\_\_\_\_ mos. Move-in  
Date: \_\_\_\_\_ Move-out Date: \_\_\_\_\_

A non-refundable fee of **\$25/Adult** is to be used by the Listing Broker for the credit check and processing the application with the understanding that this application, including each prospective occupant is subject to Landlord's approval and acceptance. When so approved and accepted, the applicant agrees to execute a lease and to pay the security deposit and/or the first month's rent if required by Landlord within three (3) days after being notified of acceptance and before possession is given.

**OCCUPANTS:** The premises are to be occupied only by the following Total Number of occupant \_\_\_\_\_ and the names and age are as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pets:  Type: \_\_\_\_\_ Breed: \_\_\_\_\_ Weight: \_\_\_\_\_  
How many pets total? \_\_\_\_\_

**AUTOMOBILES, MOTORCYCLES, TRUCKS, BOATS, AND TRAILERS:** Total \_\_\_\_\_  
Type/Make: \_\_\_\_\_ Year: \_\_\_\_\_ Tag #: \_\_\_\_\_ State: \_\_\_\_\_  
Type/Make: \_\_\_\_\_ Year: \_\_\_\_\_ Tag #: \_\_\_\_\_ State: \_\_\_\_\_  
Are any of the above commercial vehicles? If so, which ones?

**Applicant #1 Name:** \_\_\_\_\_ **SS#** \_\_\_\_ - \_\_\_\_ - \_\_\_\_ **DL#** \_\_\_\_\_  
Other Name Used: \_\_\_\_\_ **D.O.B** \_\_ / \_\_ / \_\_ **Contact #** \_\_\_\_\_  
 **Spouse**  **Co-Tenant**  
**Applicant #2 Name:** \_\_\_\_\_ **SS#** \_\_\_\_ - \_\_\_\_ - \_\_\_\_ **DL#** \_\_\_\_\_  
Other Name Used: \_\_\_\_\_ **D.O.B** \_\_ / \_\_ / \_\_ **Contact #** \_\_\_\_\_

List current and all **previous addresses** for the last three years including period of stay in each and the name and telephone number of Landlord/Agent from whom you rented. (Use additional sheet if needed).

**Applicant #1**  **Applicant #2 Address :**  Own  Rent  
From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Mo. Payments: \$ \_\_\_\_\_ Landlord/Agent Name: \_\_\_\_\_  
Landlord/Agent Phone: \_\_\_\_\_ Reason for moving: \_\_\_\_\_

**Applicant #1**  **Applicant #2 Address :**  Own  Rent  
From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Mo. Payments: \$ \_\_\_\_\_ Landlord/Agent Name: \_\_\_\_\_  
Landlord/Agent Phone: \_\_\_\_\_ Reason for moving: \_\_\_\_\_

**Applicant #1**  **Applicant #2 Address :**  Own  Rent  
From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Mo. Payments: \$ \_\_\_\_\_ Landlord/Agent Name: \_\_\_\_\_  
Landlord/Agent Phone: \_\_\_\_\_ Reason for moving: \_\_\_\_\_

List current and **previous employers** for the last 2 years (Use additional sheet if needed).  
 **Applicant #1**  **Applicant #2 Employer :** \_\_\_\_\_  
Address: \_\_\_\_\_ From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Position: \_\_\_\_\_ Mo. Salary: \$ \_\_\_\_\_ Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Applicant #1**  **Applicant #2 Employer :** \_\_\_\_\_  
Address: \_\_\_\_\_ From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Position: \_\_\_\_\_ Mo. Salary: \$ \_\_\_\_\_ Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Applicant #1**  **Applicant #2 Employer :** \_\_\_\_\_  
Address: \_\_\_\_\_ From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Position: \_\_\_\_\_ Mo. Salary: \$ \_\_\_\_\_ Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

If applicant is self-employed, attach copies for past two years of individual US tax form 1040 and self-employment US tax schedule C.

**COMBINED ASSETS:**

Checking  Savings Account: \$ \_\_\_\_\_ Bank: \_\_\_\_\_ Acct. #: \_\_\_\_\_  
 Checking  Savings Account: \$ \_\_\_\_\_ Bank: \_\_\_\_\_ Acct. #: \_\_\_\_\_  
 Checking  Savings Account: \$ \_\_\_\_\_ Bank: \_\_\_\_\_ Acct. #: \_\_\_\_\_  
 Checking  Savings Account: \$ \_\_\_\_\_ Bank: \_\_\_\_\_ Acct. #: \_\_\_\_\_  
 Other Assets: \$ \_\_\_\_\_ (Specify) \_\_\_\_\_  
 Other Assets: \$ \_\_\_\_\_ (Specify) \_\_\_\_\_  
 Other Assets: \$ \_\_\_\_\_ (Specify) \_\_\_\_\_  
 TOTAL: \$ \_\_\_\_\_

**COMBINED LIABILITIES:** (Auto Loans, Mortgages, Credit Cards, Bank Loans, Installment Loans, Student Loans, etc.)

Creditor	Total Due	Monthly Minimum
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
TOTAL:	\$ _____	\$ _____

**PERSONAL REFERENCES (NAME, ADDRESS, PHONE, YEARS KNOWN):**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Have you ever been party to an Eviction?  Yes  No Date: \_\_\_\_\_ Bankruptcy?  Yes  No Date: \_\_\_\_\_  
 Have you ever been convicted of a Crime?  Yes  No Explain if yes \_\_\_\_\_

The applicants hereby authorize the Listing Broker/Landlord to order and obtain a credit report. I/we hereby authorize the owner or owner's agent to whom this Application is made and any credit bureau or other investigative agency used by such owner or owner's agent to investigate, obtain and to report and disclose to the owner and the owner's agent the results of the references herein listed, statements and other data obtained from me/us or from any other person pertaining to my/our credit, employment, rent history and financial responsibility. In the event the Listing Broker is acting on behalf of the Landlord, another broker or other party directly or indirectly affected by said transaction, the applicants hereby authorizes the Listing Broker to forward and disclose all or any portion of the information contained in the credit report to the Landlord, another Broker or other party directly or indirectly involved. The applicants hereby releases Listing Broker/Landlord from any liability whatever for rejection or this application due to credit information or any other reason.

Upon demand made by Listing Broker/Landlord, at any time during the applicant's tenancy or thereafter, Listing Broker/Landlord is hereby authorized to release any information contained in this application to any consumer reporting agency, credit bureau, or other investigative agencies.

The truth of the information contained herein is essential, and if the Landlord/Agent determines that any answer or statement contained herein is false or misleading, any lease granted by virtue of this application may be canceled at the option of the Landlord/Agent. This application shall become part of any lease agreement executed between the Landlord and/or Agent and the applicants and **ANY FALSE OR MISLEADING** statement shall be considered a **SUBSTANTIAL** breach of said lease. After this application has been processed, the Landlord/Owner may be contacted for final approval. Applicant will be contacted when approval is received or denied.

*I/We certify that I have received and carefully examined a copy of the lease and any addenda. I/we agree that I/we shall apply for all utilities services before taking occupancy of the leased premises and agree to pay all utilities: **GAS, OIL, ELECTRICITY, WATER, SEWER, REFUSE**, where applicable, and will pay deposits therefore, if required. The applicant hereby waives any claim for damages for reason of non-acceptance of this application.*

I/We understand that this **APPLICATION DOES NOT CONSTITUTE A COMMITMENT** to lease or rent and that a **WRITTEN LEASE WILL BE PREPARED** if my/our application is approved. I/we further understand that the lease **MUST BE SIGNED BY BOTH THE LANDLORD AND ALL APPLICANTS TO BE VALID.**

The undersigned applicants affirm under the penalties of perjury that I/we have read and understand pages 1 through 3 of this application and that all answers to the questions on this application are true and correct to the best of my/our personal knowledge, information and belief and that I/we have not knowingly withheld any fact or circumstance which would, if disclosed, affect my/our application unfavorably.

**APPLICANT #1 SIGNATURE** \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICANT #2 SIGNATURE** \_\_\_\_\_ Date: \_\_\_\_\_

